

**Shri Saraswati Vidya Prasarak Mandals,
Smt.Padambai Kapurchandji Kotecha Mahila Mahavidyalaya, Bhusawal
AQAR 2012-13**

1	Kindly provide the details of the institution
	Name of Institution Shri Saraswati Vidya Prasarak Mandal's, Smt.Padambai Kapurchandji Kotecha Mahila Mahavidyalaya, Bhusawal
	Year of Establishment of the Institution 12, July 1984
	Address Line 1: Shanti Nagar, Bhusawal
	Address Line 2:
	City/Town Bhusawal.
	State Maharashtra
	Postal Code 425201
	Email Address pkkotechamvb@yahoo.com
2	NAAC Accreditation/ Reaccreditation Details
	Year of Accreditation Reaccredited 2012
	Current Grade B
	CGPA CGPA: 2.73
3	Institutional Status NAAC RE-ACCREDITED, Grant in aid,2f,12B,ISO 9001-2008
4	Contact Person Details
	Name of Head of Institution Dr.Mangala A Sabadra
	Contact Phone 222925 (9422949494)
	Email mangala.sabadra@gmail.com
	Website URL www.pkkotecha.org.
	Name of IQAC Co-ordinator Dr.H.P.Narkhede
	Email <u>narkhede.hemant@rediffmail.com</u>
Section – I	
This section is related to institutional goals, vision and mission, academic programmes and activities, strategies and action plans for institution building.	
5	Number of academic programmes existing
	Undergraduate (BA/B.Sc./B.Com etc.) 11 -
	Research Programmes (M.Phil/P.hD) 0
	Post Graduate : 05
	Certificate Programmes: 04
	Professional Programmes (B.Tech/M.Tech/B.Ed/M.Ed/ Medicine/Pharmacy/Paramedical/ Nursing etc) 01

	Other value added programmes 01
	Any other programme offered (Specify) 00
6	Details on Programme Development (Enter a number; 0 for nil)
	New programmes added during the year 02
	New programmes designed 03
	Programes under revision 05
	Interdepartmental collaborative programmes 02
	Inter institutional collaborative programmes 00
	Number of review committee recommendations implemented (Total) 01
	Number of NAAC peer team recommendations implemented 03
	Number of UGC/any other expert committee recommendations implemented 00
	Number of review committee recommendation under implementation 02
	Number of NAAC peer team recommendations under implementation 02
	Number of UGC/ any other expert committee recommendations under implementation 00
7	Faculty Details (Enter a number; 0 for nil)
	Total faculty strength required as per norms for all programmes = 60
	Total faculty on rolls = 56
	Faculty added during the year
	Faculty positions vacant 04
	Faculty left during the year 02
	Total number of visiting faculty 00
	Total number of guest faculty 00
8	Qualification of Faculty
	PhD and Above 09
	MPhil 12
	Masters 35
	Any other (Specify) 04 NET/SET
9	Faculty qualification improvement
	PhD awarded to existing Faculty 01
	MPhil awarded to existing faculty 01
	Any other degree awarded to existing faculty 00

	Administrative staff (Actual strength)	08
	Added during the year of reporting	00
	Left during the year	00
	Number of posts vacant	00
11	Technical Support Staff Details	
	Technical Support Staff (Total sanctioned strength)	14
	Technical Support Staff (Actual strength)	14
	Added during the year	00
	Left during the year	00
	Number of posts vacant	00
SECTION II		
<p>This section surveys the quality sustenance and development activities during the year taken up by IQAC.</p> <p>It reflects quality management structure, strategies, and processes which would enhance academic quality of the institution as perceived by faculty, students, alumni, and other stakeholders (social perception of the institution) inline with the vision, mission and goals of the institution.</p>		
12	Establishment details	
	Year of establishment of IQAC	16-12-2007
13	Composition of IQAC	
	Number of Alumni in IQAC	03
	Number of Students in IQAC	03
	Number of Faculty in	06
	IQAC Number of Administrative Staff in IQAC	03
	Number of Technical Staff in IQAC	02
	Number of Management Representatives	03
	Number of External experts in IQAC	01
	Number of any other stakeholder and community representatives	00
14	IQAC Meetings	
	Number of IQAC meetings held during the year	04
15	Whether Calendar of activities of IQAC formulated for the academic year	
	Yes	
16	IQAC Plans for Development	

	Number of value added programmes proposed	00
	Number of skill oriented Certificate programmes proposed	02
	Number of faculty competency and development programmes proposed	02
	Number of other staff development programmes	01
	Number of student mentoring programmes proposed	03
	Number of co-curricular activities proposed	35
	Number of inter departmental cooperative schemes proposed	00
	Number of community extension programmes proposed	02
	Any other programmes proposed (Specify)	03
17	IQAC Plans for development & Implementation	
	Number of academic programmes implemented	01
	Number of value added programmes implemented	00
	Number of skill oriented programmes implemented	01
	Number of faculty competency and development programmes Implemented	02
	Number of other staff development programmes implemented	01
	Number of student mentoring programmes Implemented	03
	Number of co-curricular activities implemented	35
	Number of inter departmental cooperative programs implemented	00
	Number of community extension programmes Implemented	02
	Any other programmes suggested that are implemented (Specify)	00
18	IQAC Seminars and Conferences	

	Number of participants from Outside 00
	Number of external experts Invited 00
	Number of external conferences/seminars/ workshops on institutional quality attended 00
	Number of events conducted with IQACs of other institutions as collaborative programmes 00
19	Did IQAC receive any funding from UGC during the year ? No.
20	If the response to Qn. 19 is Yes, please provide the amount received from UGC (Input 0 if NA/NIL) Any other source including internal financial support from the management (Specify amount)
	Amount Received from UGC 00
	Amount Received from any other source including the college management 00
21	Any significant contribution made by IQAC on quality enhancement during current year (Please provide details in bullet format)
	Strengthened the activities of placement cell New Programmes started

SECTION III	
In this section the events, activities, and outputs in the field of research and academic areas are being surveyed.	
22	Academic Programmes
	Number of new academic programmes developed or designed by faculty 03
	Number of faculty members restructuring/revision/syllabus development 15
	Number of programmes in which evaluation process reformation taken up and Implemented 03
	Number of active teaching days during the current academic year 182
	Average percentage of attendance of student 80%
	Percentage of Classes engaged by guest or temporary faculty 38.71%
	Number of self financed programmes offered 11
	Number of aided 07

23	Whether any systematic student feedback mechanism is in place ? Yes
24	Feedback Details (If answer to Question 20 is Yes)
	Percentage of courses where student feedback is taken 100%
25	Is feedback for improvement provided to the faculty? Yes
26	Faculty Research, Projects, and Publication details for the year
	Number of major research projects undertaken during the year 00
	Number of minor research projects undertaken during the year 00
	Number of major ongoing Projects 00
	Number of minor ongoing Projects 00
	Number of major projects Completed 00
	Number of minor projects Completed 00
	Number of major project proposals submitted for external funding 00
	Number of minor project proposals submitted for external funding 02
	Number of research publications in peer reviewed journals 16
	Number of research publications in international peer reviewed Journals 10
	Number of research publications in national peer reviewed journals 06
	Number of research papers accepted for publication in international peer reviewed Journals 01
	Number of research papers accepted for publication in national peer reviewed Journals 01
	Average of impact factor of publications reported = 0.48419
	Number of books published 13
	Number of edited books Published 05
	Number of books (single authored) published 01
	Number of books (coauthored) published 12
	Numbers of conferences attended by faculty 33
	Number of international conferences attended 12
	Number of national conferences attended 21
	Number of papers presented in conferences 22
	Number of papers presented in international conferences 08
	Number of papers presented in national Conferences 14
	Number of conferences organized by the institution 00
	Number of faculty acted as experts resource persons 02
	Number of faculty acted as experts resource persons International 00
	Number of faculty acted as experts resource persons national 01
	Number of collaborations with international institutions 00
	Number of collaborations with national institutions 00
	Number of linkages created during the year 01
	Total budget for research for current year as a percentage of total institution

	Amount of external research funding received in the year	00
	Number of patents received in the year	00
	Number of patents applied for in the year	00
	Number of research awards/ recognitions received by faculty and research fellows of the institute in the year	00
	Number of PhDs awarded during the year	01
Percentage of faculty members invited as external experts/resource persons/reviewers/referees or any other significant research activities		5.36 %
SECTION IV		
This section deals with Student Mentoring and Support System existing in the institution. This includes student activities, mentoring, and opportunities for development and inclusive practices.		
27	Student Details and Support Mechanisms	
	The total intake of students for various courses (Sanctioned)	1960
	Actual enrollment during the year	951
	Student dropout percentage during the year	19.32%
	Success percentage in the final examination across the courses	58.557%
	Number of academic distinctions in the final examination and percentage	77
	Number of students who got admitted to institutions of national importance	32
	Number of students admitted to institutions abroad	00
	Number of students qualified in UGC NET/ SET	00
	Number of students qualified GATE/ CAT/ other examination (Specify)	00
28	Does student support mechanism exist for coaching for competitive examinations	
	Yes	
29	Student participation, if response is yes to Qn. 28	

30	Does student counselling and guidance service exist ? Yes
31	Student participation, if answer to Qn. 30 is yes
	Number of students Participated 334
32	Career Guidance
	Number of career guidance programmes organized 07
	Percentage of students participated in career guidance programmes 32.70%
33	Is there provision for campus placement Yes
34	If yes to Qn. 33
	Number of students participated in campus selection programmes 89
	Number of students selected for placement during the year 32
35	Does gender sensitization program exist ? Yes
36	If Answer is Yes to Qn 35
	Number of programmes organized 11
37	Student activities
	Number of students participated in external cultural events 60
	Number of prizes won by students in external cultural events 30
	Number of cultural events conducted by the institute for the students 05
	Number of students participated in international sports and games events 00
	Number of students participated in national level sports and games events 05
	Number of students participated in state level sports and games events 04
	Number of students participated in university level sports and games Events 86
	Number of prizes won by students in international sports and games events 00
	Number of prizes won by students in national level sports and games events 00
	Number of prizes won by students in state level sports and games events 00
	Number of prizes won by students in university level sports and games events 02
	Number of sports and games events conducted by the institute for the Students 01
38	Composition of students
	Percentage of Scheduled Caste 15.25 %
	Percentage of Scheduled Tribe 2.5 %
	Percentage of other backward communities 46.5 %
	Percentage of women Students 100 %
	Percentage of physically Challenged 0.2%

	Number of students availing financial support from the institution 30
	Amount disbursed as financial support from the institution Rs 90200/-
	Number of students awarded scholarship from the institution 544
	Number of students received notable national/international achievements/recognition 00
40	Student initiatives
	Number of community upliftment programmes initiated by Students 27
	Number of literary programmes initiated by students 13
	Number of social action initiatives based on science / environment initiated by students 07
	Number of student research Initiatives 51
SECTION V	
This section surveys the Governance and Innovation at the institution related to quality management. The educational management strategies adopted and in practice for achieving the objectives are focussed.	
41	Whether perspective plan for overall developmental activities is created ?
	Yes
42	If the answer for Qn. 40 is Yes, is the plan implemented and monitored ?
	Yes
43	Whether benchmarking is created for institutional quality management efforts ?
	Yes
44	If the answer to Question 43 is Yes, please list the benchmarking in various areas of development in bullet format
	Strengthening of Placement Cell, Infrastructural development
45	Is a Management Information System (MIS) in place ?
	Yes
46	If answer to question 45 is Yes, please provide details of MIS applied
	1) Administrative procedures including finance It is in running process by NMU,Jalgaon.

	<p>2) Student records This system is run by NMU, Jalgaon. (Online Record)</p> <ol style="list-style-type: none"> a. Personal information section:- Name of student, Fathers/Husband name, Mother name, Previous name of the student (In case of changed name) date of birth place of birth, religion, marital status, gender, blood group, address for correspondence, permanent address, contact details. b. Legal reservation information section domicile of state, category, caste, sub caste, if physically challenged. c. Social reservation information section :- Ex serviceman, ward of serviceman active serviceman, ward of active serviceman, freedom fighter, ward of freedom fighter, ward of primary teacher, divorced, widowed women member of project affected family, member of earth quake affected family, member of flood famine affected family, resident of tribal area , Kashmir migrant. d. Selected/opted paper section e. Educational details section last college attended, year roll no. RRN name of examination, name of board, university name of school, college year and month of passing exam seat No. mark sheet statement number, grade total marks obtained out of qualifying examination yes/No f. Guardian information section:- Guardian name occupation of the guardian, annual income of the guardian, relationship of guardian with applicant Phone no. g. Attached documents and certificate section h. Other information section:- Mother tongue, employment status wish to join NCC/NSS like to apply for Hostel, hobbies, games, and sports participation level, personal identification marks. i. Declaration by student. j. Declaration by guardian k. For college/institute use only.
	<p>3) Evaluation and examination procedures This online system run by university from year 2010. After successfully installation of ADES (Academic Data Entry Software) the service pack and update pack from http:// mkcl.org./ adesupdated is to be downloading. After successfully installation of service/update packs, ADES software will be start by using user name and password</p>
	<p>4) Research administration Not in place</p>
	<p>5) Others Library The system is run by college LIB MAN (Library Management System)</p> <ul style="list-style-type: none"> • LIB MAN is library application software. • This software purchased on 30th March 2012 • This software developed by Thakar Software pvt. Ltd. Nagpur. • Price 40163/- • Invoice No. 0108/2011-12/30th March 2012 • The Major modules of LIB MAN are <ol style="list-style-type: none"> 1. Acquisition and cataloguing 2. Circulation 3. OPAC (Online Public Access Catalogue) 4. Serial control 5. MIS report.

	(enter the respective details corresponding to the serial numbers)
47	Existence of learning resource management
	Yes
	e-database in library Yes
	ICT and smartclass room Yes ,no smart class room.
	elearning sources (eBooks, eJournals) Yes
	Production of teaching modules Yes
	Interactive learning facilities Yes
	Proudcution of teaching modules.
	1 Department of Zoology
	List of Modules.1.Brain of frog.2. Heart of frog3. Cell division4. Human Brain
	2. Department of Chemistry List of Teaching Modules.1. Periodic table 2. Charts
	Conformations of Ethane, Cyclohexane 3. Stereochemistry confirmation models
	4. Types of crystal structures.
48	Internal resource mobilization : Kindly provide the amount contributed
	Research Rs.00/-
	Consultancy and training Rs.00/-
	Student contribution Rs.1050500/-
	Alumni contribution Rs. 4925/-
	Wellwishers Rs.1911671/-
49	Infrastructure and welfare spending: Please specify the amount
	Amount spent for infrastructure development Rs. 1250252/-
	Amount spent for student Welfare Rs. 58779/-
	Amount spent for staff Welfare Rs. 4942238/-
50	Is delegation of authority practiced Yes
51	Does grievance redressal cell exist ?
	Yes
	Faculty Yes
	Students Yes
	Staff Yes
52	Grievances received from faculty and resolved
	Number of grievances 00
	Received
	Number of grievances Resolved 00
53	Number of grievances received from students and resolved
	Number of grievances Received 00
	Number of grievances Resolved 00
54	Number of grievances received from other staff members and resolved
	Number of grievances Resolved 00
55	Has the institution conducted any SWOT analysis during the year Yes
56	The SWOT analysis was done by internal or by external agency Internal
57	Kindly provide three identified strengths from SWOT Analysis (in bullet format)
	1. Self financial courses

	<ol style="list-style-type: none"> 1. Non availability of qualified faculty for self financing programmes. 2. Students strength in M.B.M. Course 3. Non-Research recognized Science laboratories.
59	Kindly provide two opportunities identified from the SWOT analysis (in bullet format)
	<ol style="list-style-type: none"> 1. To Start certificate Courses. 2. To arrange National level and International level Seminar, conferences and workshop. 3. To recognized science research laboratory.
60	Kindly provide two identified challenges/threats from SWOT analysis (in bullet format)
	<ol style="list-style-type: none"> 1. Family difficulties and marriage of students. 2. Open Universities in region can affect the strength.
61	Identify any significant progress made by the institution towards achieving the goals and objectives during the year (list below in bullet format)
	<ol style="list-style-type: none"> 1 Placement through campus Interview. 2 More numbers of awards achieved by students in extracurricular activities. 3 University merit holder students.
62	<p>How do you perceive the role of NAAC in the quality development of your institution (Suggestions in bullet format to be given below)</p> <p>The recommendations made by NAAC peer team member during visit are indicative to us and definitely helpful in quality sustenance and enhancement of our college in higher education.</p>