



Yearly Status Report - 2018-2019

Part A

Data of the Institution

1. Name of the Institution	SHRI SARASWATI VIDYA PRASARAK MANDAL'S SMT.PADAMBAI KAPURCHANDJI KOTECHA MAHILA MAHAVIDYALAYA
Name of the head of the Institution	Mangala Alahad Sabadra
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	02582-222925
Mobile no.	9422949494
Registered Email	pkkotechamvb@yahoo.com
Alternate Email	mangala.sabadra@gmail.com
Address	Shanti Nagar
City/Town	Bhusawal
State/UT	Maharashtra
Pincode	425201

2. Institutional Status					
Affiliated / Constituent		Affiliated			
Type of Institution		Women			
Location		Semi-urban			
Financial Status		private			
Name of the IQAC co-ordinator/Director		Dr. J. V. Dhanvij			
Phone no/Alternate Phone no.		02582295001			
Mobile no.		9420109798			
Registered Email		iqacpkk@gmail.com			
Alternate Email		janardhanvij@rediffmail.com			
3. Website Address					
Web-link of the AQAR: (Previous Academic Year)		http://www.pkkotecha.org/iqac/AOAR_2017-18.pdf			
4. Whether Academic Calendar prepared during the year		Yes			
if yes, whether it is uploaded in the institutional website: Weblink :		http://www.pkkotecha.org/Academic_Calendar.htm			
5. Accrediation Details					
Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
3	B+	2.53	2019	08-Feb-2019	07-Feb-2024
2	B	2.73	2013	05-Jan-2013	04-Jan-2018
1	B++	83	2004	16-Feb-2004	15-Feb-2009
6. Date of Establishment of IQAC			16-Dec-2007		
7. Internal Quality Assurance System					

Quality initiatives by IQAC during the year for promoting quality culture

Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
National level Seminar on Gender Sensitization: An Imperative Need of the Hour	11-Mar-2019 01	50
National level Seminar on New Trends in Academic Libraries and Information Literacy	11-Mar-2019 01	44
National level conference on Revolutionary Changes in Trade and Foreign Capital	11-Mar-2019 01	30
National level conference on Environment and Sustainable Development	22-Dec-2018 01	87
University level conference on Kasturba Gandhi and women empowerment	20-Oct-2018 01	39
Training Programme for non-teaching staff	27-Feb-2019 01	23
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
History	Seminar Funds	KBC, North Maharashtra University, Jalgaon	2018 01	15000
Botany & Geography	Conference Funds	KBC, North Maharashtra University, Jalgaon	2018 01	20000
Commerce & Management	Conference Funds	KBC, North Maharashtra University, Jalgaon	2019 01	30000
Library	Seminar Funds	KBC, North Maharashtra University, Jalgaon	2019 01	25000
Humanities	Seminar Funds	KBC, North Maharashtra University,	2019 01	25000

Jalgaon

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9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

3

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

- Installation of Solar Grid Power system of 20KV.
- Started certificate course in GST.
- Alumni have been Registered under the Societies Registration Act 1860 (XXI of 1860).
- Developed Commodity Bank/Cloth Bank in College premises.

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
To strengthen the language laboratory.	Language laboratory has been strengthening by purchasing language software and hardware.
To establish commodity bank/Cloth bank.	Commodity bank/Cloth bank established in the college. Through this bank we distribute cloths to needy persons particularly in slum and tribal area.
To start NET/SET coaching classes for PG level students.	NET/SET coaching classes for MA/MCom students has been started. Total beneficiaries are 41.
To take measures for environment protection.	• Installed Solar Grid Power System of 20KV • Tree Plantation in the college premises
To discuss to start new certificate courses.	Certificate course in GST has been started under 181 ordinance of KBCNMU, Jalgaon

Organization of seminars/ conference/ workshops / training programme etc. for teaching and nonteaching staff.	<ul style="list-style-type: none"> Organized Four National Level One University Level Conferences by Commerce Management, Library, Humanities, Botany Geography and History Departments respectively. One day Training Programme for nonteaching staff on Skill Development. All were sponsored by KBCNMU, Jalgaon.
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14. Whether AQAR was placed before statutory body ?	Yes				
<table border="1" style="width: 100%;"> <thead> <tr> <th style="width: 50%;">Name of Statutory Body</th> <th style="width: 50%;">Meeting Date</th> </tr> </thead> <tbody> <tr> <td>College Executive Committee</td> <td>26-Jan-2020</td> </tr> </tbody> </table>		Name of Statutory Body	Meeting Date	College Executive Committee	26-Jan-2020
Name of Statutory Body	Meeting Date				
College Executive Committee	26-Jan-2020				
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	Yes				
Date of Visit	23-Jan-2019				
16. Whether institutional data submitted to AISHE:	Yes				
Year of Submission	2020				
Date of Submission	09-Jan-2019				
17. Does the Institution have Management Information System ?	No				

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The college is affiliated to Kavayitri Bahinabai Chaudhari North Maharashtra University, Jalgaon and adheres to the curriculum designed and prescribed by the University. The institution insures effective curriculum delivery through action plan for effective implementation of the curriculum. Institution monitors the implementation of action plan and curriculum by conducting faculty meetings. Academic Calendar is prepared in the beginning of every academic year as per the curriculum. Consolidated time table of the college is prepared for all the classes of the respective programmes. Heads of the Departments conduct departmental meetings and distribution of work load is allotted to the faculty. The faculty prepare Semester wise teaching plan and follow teaching schedule as per the time table. Students' attendance is cognized by every subject teacher and motivates students to attend cent percent classes. Day to day teaching

activity and curricular, co-curricular & extracurricular activities are registered in teachers' diary. Teachers organize classroom seminars, symposia, group discussions. All the teachers use varied teaching methodology to make learning process more effective. The subject teachers arrange regular study tours, field visits, survey, practical sessions for enhancing their fundamental concepts and knowledge of the respective subjects. Students and teachers are motivated to use ICT. Progress reports about completion of curriculum are submitted through Head of the departments at the end of every semester. Institution motivates teachers to participate in curriculum design workshops, faculty development programs, refresher and orientation courses, seminars, conferences etc. to enhance the knowledge for effective teaching. The institute provides all necessary infrastructural facility to teaching staff such as Text books and Reference books available in Central and Departmental library which helps them in their routine teaching of curriculum. Well equipped laboratories are available in college. Fortnightly, Posters are displayed by students. Students Workshops are conducted on functioning of Parliament, Election Process, Workshop on acting etc. Lectures of experts are organized by departments. "Short films shows" are arranged on various topics. The IQAC monitors the feedback of the students regarding curriculum delivery which helps in incorporating remedial measures.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Goods and Service Tax	0	20/08/2018	365	Job opportunities in Govt. and private sector	Taxation

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Acharya	No data available	01/07/2018
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	English	15/06/2018
BA	Marathi	15/06/2018
BA	Hindi	15/06/2018
BA	Political Science	15/06/2018
BA	Economics	15/06/2018
BA	Psychology	15/06/2018
BSc	Chemistry	15/06/2018
BSc	Computer Science	15/06/2018
BSc	Mathematics	15/06/2018
BSc	Biotechnology	15/06/2018

BSc	Physics	15/06/2018
BSc	Botany	15/06/2018
BCom	Commerce Management	15/06/2018

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	13	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Goods and Service Tax	20/08/2018	13
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1.3.2 – Field Projects / Internships undertaken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BA	English	7
BA	Marathi	5
BA	Hindi	7
BCom	Commerce and Management	27
BSc	Chemistry	27
BSc	Physics	7
BSc	Computer Science	14
BSc	Mathematics	4
BSc	Botany	1
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
<p>Every year feedback is collected manually from Students, Teachers, Alumni and Parents. Feedback forms comprises following relevant aspects respectively: Students- Teacher evaluation, curriculum design and utility, evaluation process, facilities provided by the institution. Teachers- Curriculum design and employability, Suggestion for improvement in curriculum design and development. Alumni-Curriculum level, Teaching methodology, facilities on the campus, curriculum employability, new career oriented courses, vocational programmes and contribution to institution. Parents- Facilities on the campus,</p>

curriculum analysis and cognizance, curriculum employability, benefits of college activities, career oriented courses. Feedback collected from stakeholders is analysed and suggestions received are conveyed to the concerned authorities for further action and improvement.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	Arts	240	57	57
BCom	Commerce & Management	120	63	63
BSc	Science	120	63	63
BCA	Computer Applications	40	12	12
MA	English	60	37	37
MA	Hindi	60	16	16
MCom	Commerce & Management	60	46	46
MSc	Computer Science	20	6	6
MSc	Organic Chemistry	30	27	27

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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	584	196	25	0	6

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
25	20	8	3	0	8

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Institution has Mentor-Mentee scheme to develop healthy relationship among the students and teachers.

Teachers are assigned to all the students enrolled in the Arts, Commerce and Science stream. During this year 25 teachers were played their role as Mentors. Mentoring of students is based on the following objectives: • To develop healthy relationship between teacher and student. • To identify and address the problems faced by slow and first generation learners. • To encourage advanced learner. • To prepare students for the competitive world. Every year, teachers individually organize meetings with assigned students and explain them purpose and objectives of the mentoring system. All the necessary information related to the student such as the contact number, email of the student, family income, category, etc. are initially collected by the mentor. Mentor keeps attention on the overall performance of the students. Teachers discuss with parents during parent meets and try to identify the problems faced by students and related issues. Mentor also invites the suggestions from students for overall improvements at the Institution level. Outcomes of the mentoring system in the current year are- • The significant improvement in the teacher-student relationship has been observed. • Students have participated and also won prizes in cultural activities, research related activities, debates and other similar contests organized by college and external agencies. • Students have also shown good performance in sports tournaments. • Mentoring helped students to improve their interpersonal relationship. • Mentor: mentee proportion is as below:

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
780	25	31:1

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
35	25	10	0	2

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2018	No data available	Lecturer	No data available
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	Nil	2019	08/05/2019	14/06/2019
BCom	Nil	2019	22/05/2019	19/05/2019
BSc	Nil	2019	25/04/2019	01/06/2019
BCA	Nil	2019	25/04/2019	25/05/2019
MA	Nil	2019	22/05/2019	07/06/2019
MCom	Nil	2019	22/05/2019	31/05/2019
MSc	Nil	2019	22/05/2019	16/06/2019
View File				

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Institution is affiliated to Kavayitri Bahinabai Chaudhari North Maharashtra

University, Jalgaon. So it follows evaluation structure as recommended by University. It has limited scope for modification in evaluation structure. The major evaluation reforms of the North Maharashtra University, Jalgaon is that the institution has adopted CBCS pattern for first year from this year. Total weightage for external evaluation is 60 and for internal evaluation is 40. Continuous internal evaluation of the students is adopted by institution that includes written test, seminars, tutorial, and attendance etc. The college undertakes evaluation of theory papers as per the direction of University.

Continuous internal evaluation of the students is sought through -Group discussion, Home assignments, Brain storming question answer sessions etc. IQ tests (Mathematics Department) are also conducted by college. For smooth functioning and transparency, centralised internal examination committee has formed by college. Principal conducts a meeting with examination committee before every semester of examination. All HODs plan effective implementation of all examinations related activities to maintain transparency in results of internal exam. These are declared within one month. In case of grievance if any, subject teachers resolve it. Retest is conducted for the students who remain absent in internal exam due to their participation in NSS, NCC, Sports, Medical problem etc. College has implemented central assessment programme for first year courses. CAP director and assistant CAP director are also appointed by the college.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Every year college prepare Academic Calendar it consist tentative schedule of various activities to be conducted in the academic year. Every department also prepares perspective plan that covers curricular, co-curricular and extracurricular activities of the department. Academic Calendar includes dates of admission, schedule of semester exams internal and external tests, theory and practical exam etc. It comprises public holidays, summer winter vacations, days of celebration etc. It is incorporated in student diary, prospectus and displayed on college website. The institute conducts activities according to academic calendar. The teachers prepare term wise Teaching Plan for every course. They complete the course in scheduled time period and submit term wise Progress Report to administrative office. Actual dates of internal theory and practical exam are planned by exam committee in line with the Academic Calendar.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

http://pkkotecha.org/POs_PSOs_COs.pdf

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
Nil	BA	English, Marathi, Hindi, Economics, Pol. Science	47	23	48.93
Nil	BCom	Commerce & Mgt.	57	41	71.92
Nil	BSc	Chemistry, Co	65	42	64.61

		mp.Science, Mathematics, Biotechnology, Botany, Physics			
Nil	BCA	Computer Application	1	0	00
Nil	MA	English	17	14	82.35
Nil	MA	Hindi	8	6	75
Nil	MCom	Commerce & Mgt.	41	30	73.17
Nil	MSc	Computer Science	6	5	83.33
Nil	MSc	Organic Chemistry	24	1	4.16
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

http://pkkotecha.org/SSS_details.pdf

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Projects sponsored by the University	730	KBC North Maharashtra University, Jalgaon	0.77	0
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Nil	Nil	01/07/2018

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Nil	Nil	Nil	01/07/2018	Nil
No file uploaded.				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
Nil	Nil	Nil	Nil	Nil	01/07/2018
No file uploaded.					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
English	1
Zoology	1

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Botany	4	00
National	Chemistry	1	00
International	Political Sciences	3	3
International	Economics	4	3
International	English	3	3
International	Geography	3	3
International	History	4	3
International	Commerce Management	4	3
International	Mathematics	1	3
International	Physics	1	3

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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Political Sciences	2
Chemistry	1
Physics	4
Mathematics	4
Psychology	1

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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Nil	Nil	Nil	2018	0	Nil	0

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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the	Name of	Title of journal	Year of	h-index	Number of	Institutional
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Paper	Author		publication		citations excluding self citation	affiliation as mentioned in the publication
Nil	Nil	Nil	2018	0	0	NIL
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	2	18	3	15
Presented papers	2	18	1	3
Resource persons	0	1	1	0
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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Yoga Day	NSS/Gayatri Shaktipith, Bhusawal	47	17
Nirmalya Sankalan	Botany Dept. NSS	5	32
Plant Conservation Rally	NSS	5	65
Clinginess Awareness Rally	NSS	3	72
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Yuvarang	University level Third Prize for Group Dance (Samuh Loknrutya)	KBC North Maharashtra University, Jalgaon	8
Yuvarang	University level Second Prize for Light Vocal Solo Western (Sugam Gayan)	KBC North Maharashtra University, Jalgaon	1
Yuvarang	University level Third Prize for Group Song Western (Sugam Geet)	KBC North Maharashtra University, Jalgaon	6
Swachha Bharat	College Grade:	Municipal	0

Abhiyan

First Prize

Corporation,
Bhusawal[View File](#)

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
NSS	Municipal Corporation, Bhusawal	Pulse polio Abhiyan	4	20
Yuvati Sabha	Smt.P.K.Kotecha Mahila Mahavidyalaya, Bhusawal and KBCNMU, Jalgaon	Personality Development Workshop	3	50
Student Welfare	Samaj Karya Mahavidyalaya, Chopada(M.S.)	Disaster Mgt Workshop	2	3
Student Welfare	Smt.P.K.Kotecha Mahila Mahavidyalaya, Bhusawal and KBCNMU, Jalgaon	Rojgar Kaushalya Karyashala	3	40
Student Welfare	Arts and Science College, Bhalod(M.S.)	Global Warming Workshop	1	6
Student Welfare	K.Narkhede College of Science, Bhusawal	Rojgar Kaushalya Karyashala	1	5
Student Welfare	Sardar Vallabhbai Patel Arts and Science College, Ainpur(M.S.)	Maitri Shibir	1	4
Student Welfare	Dadasaheb D.D. Bhole College, Bhusawal	Global Warming Workshop	1	4
Student Welfare	Arts, Commerce and Science College, Chopada(M.S.)	Disaster Mgt Workshop	1	6
Student Welfare	Raisoni Engeering College, Jalgaon	Yuvarang	2	22

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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Nil	Nil	Nil	00
No file uploaded.			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Ph.D. work	Research	Indofil Industries Ltd. Kalpataru Square, 4th Floor, Off-and heri-kurla-Road, Kondivita Road, Andheri (East) Mumbai-400025 Phone: 022-26962819/26567373	01/07/2018	01/07/2019	02
Ph.D. work	Research	Jain Research and Development Laboratory, Jain agri Park, Jain irrigation Systems Ltd. Jain Hills Jalgaon-425001 Phone: 0257-2260011/22/33/44	01/07/2019	01/07/2019	01
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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Nil	01/07/2018	Nil	0
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
9	8.9

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing
Classrooms with LCD facilities	Existing
Seminar halls with ICT facilities	Existing
Classrooms with Wi-Fi OR LAN	Existing
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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
LIB-MAN	Partially	VB.mysql	2012

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	6435	604055	108	11725	6543	615780
Reference Books	856	479945	0	0	856	479945
e-Books	3135000	5900	0	0	3135000	5900
Journals	10	7924	0	0	10	7924
e-Journals	6000	5900	0	0	6000	5900
Digital Database	50	0	0	0	50	0
CD & Video	385	0	0	0	385	0
Library Automation	1	45000	0	0	1	45000
Weeding (hard & soft)	187	3181	0	0	187	3181
Others (specify)	8594	1559408	39	12654	8633	1572062
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
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Bhagyashree Bhandari	LMS	Institutional LMS	01/08/2018
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	83	5	0	1	0	1	13	0	0
Added	0	0	2	0	0	0	0	50	0
Total	83	5	2	1	0	1	13	50	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

50 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Computer and android mobile	http://www.pkkotecha.org/LecturesPDF.aspx

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
20	19.5	14	13.5

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The College has a College Development Committee that deliberates each year on the various infrastructural and academic needs of the college and allocates budget, keeping in view the requirements of all the stakeholders. Laboratory: The College has 06 laboratories, 04 computer labs and 01 language laboratory. Optimum utilization of laboratory resources is ensured by the vice principal, department heads and laboratory Assistance for the whole semester. Laboratory equipments are maintained by hired technicians as and when required. Library: Every year, the college constitutes a Library Advisory Committee consisting of the Vice-Principal as its Chairman, College Librarian as its Secretary and Senior Teachers as its Members from various departments. At the beginning of the every academic year, the Librarian presents Annual Library Budget of various departments based on student ratio for each subject in the meeting of the committee. This committee deliberates on the budgetary allocations, evaluates the previous years library activities and proposes new services for the current year. Sports Complex: The College has Gymkhana Department. Every year, the college constitutes Sports Committee. This committee consists of the Physical Director and other teachers from various departments. Physical Director in planning optimum utilization of sports facilities throughout the

year. In addition to this, college have gymnasium, a Lady trainer is appointed in the gymnasium who looks after the utilization and maintenance of the equipments in the gymnasium. Computers: Technician is appointed for maintenance of computer departments. Annual maintenance contract is also done for maintenance of computer and IT devices. There are voltage stabilizers to control voltage fluctuations in the computer department. Classrooms: For optimum utilization of classrooms, the Arts and Commerce faculties are run in the morning shift and Science faculty in the afternoon shift. The timetable for classroom teaching is prepared before the commencement of academic year where classroom wise schedule is clearly stated. The college obtained a dedicated power line from the Electricity Board of Maharashtra State. Further, the college has installed Solar Power Grid System (20KV) in the campus to make the campus eco-friendly. Annual maintenance contract is done for electrical and power supply. The college also have bore well in the campus that provides sufficient and constant supply of water. Chemicals are stored as per the standards specified by the suppliers. Additional responsibility of maintenance of garden and overall greenery, carpentry and cleanliness of campus is assigned to some employees as per their skills. Pest controls are done for the Maintenance of the books in the library and garden.

<http://www.pkkotecha.org/>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Earn while Learn	10	41310
Financial Support from Other Sources			
a) National	Scholarship	26	120620
b) International	0	0	0
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Language lab	15/06/2018	33	Smt.P.K.Kotecha Mahila Mahavidyalaya, Bhusawal
Goods and Service Tax (GST)	20/08/2018	13	KBC North Maharashtra University, Jalgaon
NET/SET Coaching	01/08/2018	41	Smt.P.K.Kotecha Mahila Mahavidyalaya, Bhusawal
Self defense-Karate Training	07/02/2019	64	Smt.P.K.Kotecha Mahila Mahavidyalaya, Bhusawal
Certificate Course in Sanskrit Language	01/08/2018	35	National Sanskrit Institute 56-57, Insitutional

			area, D block, Janakpuri, New Delhi-110058
Yoga Day Celebration	21/06/2018	50	Gaiyitri Shakthipith, Jamer road ,Bhusawal
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2018	Competitive Examinations and Career Counseling	41	50	0	0
2019	Competitive Examinations and Career Counseling	110	43	0	0
View File					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
Nil	0	0	TCS Pune at KBCNMU, Jalgaon	32	1
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2018	8	B.A.	English	Smt.P.K.Kotecha Mahila College, Bhusawal	M.A

2018	2	B.A.	Marathi	P.O.Nahata College, Bhusawal	M.A
2018	11	B.Com	Comm & Management	Smt.P.K.Kotecha Mahila College, Bhusawal	M.Com
2018	2	B.Sc.	Physics	KBC North Maharashtra University, Jalgaon	M.Sc.
2018	1	B.Sc.	Maths	Abada Inamdar Sr.College, Pune	M.Sc.
2018	13	B.Sc.	Maths	P.O.Nahata College, Bhusawal	M.Sc.
2018	4	B.Sc.	Chemistry	P.O.Nahata College, Bhusawal	M.Sc.
2018	1	B.Sc.	Computer Science	KBC North Maharashtra University, Jalgaon	M.Sc.
2018	3	B.Sc.	Computer Science	Institute of Management & Research, Jalgaon	M.C.A.
2018	6	B.Sc.	Computer Science	P.O.Nahata College, Bhusawal	M.Sc.

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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Any Other	0
No file uploaded.	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Zoological Rangoli Competition	Institution	46
Shardotsav	Institution	28
Annual gathering	Institution	87
Annual Sports Meet	Institution	111
Karate Coaching	Institution	63

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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2018	Nil	National	0	0	00	Nil
No file uploaded.						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The institute has Student Council constituted under Maharashtra University Act 2017 and rules and regulations of Kavayitri Bahinabai Chaudhari North Maharashtra University, Jalgaon. The student council comprises of Rank holder students of each class as a class representative, NSS representative, Sports representative, Gathering secretary and Magazine (Padam) secretary. These representatives elect the secretary of student council, who represents college as University representative at University Student Council. The student representatives are nominated by the Principal on following committees such as IQAC, Internal Complaints Committee, Ceremony Committee, Commerce Association, Science Association and Avishkar, Yuvati Sabha, Yuvarang (Youth festival), Annual Gathering etc. It helps for successful implementation of various activities conducted by respective committees. It has a creative and vital representation in various committees related to academics and administration. They are enthusiastically involved in all the activities of the institution. Such presence and participation of student council members provides a significant platform in realizing the mission and vision of the institution. Student council is dedicated to enriching the campus by providing quality programming to students. Student council is acting as a link connecting both classroom and society. It has been an integral part of the regular academic and administrative decisions. The leadership skills of the students are utilized and developed. Student council organizes activities throughout the year including social functions like Shardsav, Traditional Day/Saree Day, Annual Gathering, Sports Meets and take special efforts to encourage the students to participate in events like University Youth Festival" Yuvarang", Avishkar and also help for organization of Conferences, Seminars, Workshops, Medical Checkup Camp etc. Through the council, students learn about event management, social responsibility and interpersonal skills. This is how the student council member's role is very categorical in the march of the institution towards academic and administrative excellency.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

The college has registered the alumni association in the name of Kotechians Alumni Association, Bhusawal. It has been duly registered under the Societies Registration Act, 1860 (XXI of 1860) on dated 3 Sept.2018. Newly Registered Alumni Association is formed with seven executive committee members and ordinary membership for respective academic year. The executive committee members are elected for three years (2018-19 To 2020-21). The election of executive committee will be held after every three years at general meeting. Members of the association conduct various activities for present students. They conduct Lectures participate in Annual Gathering and Sports Tournaments. Annual meet of the alumni is organized once a year. The Alumni of the college are linked with one another through social media like whatsapp group and facebook page. A webpage of the Association is created and uploaded the same on

college website so that relevant information pertaining to the affairs of the Association can be made available for the benefit of all the members.

5.4.2 – No. of enrolled Alumni:

70

5.4.3 – Alumni contribution during the year (in Rupees) :

13539

5.4.4 – Meetings/activities organized by Alumni Association :

- Two meetings of office bearer
- Alumni meet on 12/01/2019
- A lecture delivered by Mrs. Devayani Patil, Dubai
- A lecture delivered by Mrs. Suchita Kurkarni, Director Tapasha Dance Academy Mumbai

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The College has a practice of participative management. It provides better opportunity to all the participating constituents in the processes of decision making .Its administrative and academic structure is in a manner to make the decision by participative arrangement. Principal is the administrative and academic Head, followed by Vice-Principals and department heads. On administrative ground , the Principal is followed by the Office Superintendent. The college follows all such norms laid down by the Government of Maharashtra, KBCNMU and UGC in Academic and Administrative Aspects. Two practices of decentralization and participative management during the last year are stated as follow: 1. During Accreditation and Assessment process of college, criteria wise seven committees were formed. Each criterion has a Chairman along with members. All the members of criterion prepared their self study report and submit to IQAC coordinator after which IQAC coordinator arrange discussion sessions in the presence of Principal and finalized report and sent to NAAC for further process. 2. The College has conducted Seminars and Conferences at University and National Level. Departments decided the subjects of Seminar and Conference in their departmental meetings. This is communicated to the college Principal and the concerned authorities. The proposals are then sent to the University for getting the financial assistance. The University has granted the financial assistance to these Seminars and Conferences.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	Every year college forms admission committee for transparent admission process. All the rules and regulation of Maharashtra Govt. University and UGC regarding reservations policies are followed. Admissions to the UG and MA M.Com programmes are made on the basis of first cum first serve basis. For PG programmes in the faculty of Science,

centralized admission process of the University is followed. During the admission process, the faculty and experts provide help, support and advice to the students regarding various programme options available to them. Prospectus was made available to students.

Industry Interaction / Collaboration

Institution does not have any direct collaboration with Industry. However, Principal encourages students and faculty to interact with industry in all possible ways with the spirit of deriving mutual benefit. During the year various departments visited to industries viz Department of Chemistry, Economics, Commerce and Management and Political Science.

Human Resource Management

Conscious efforts have been taken by the Principal and Management for the involvement of all elements of the system in institutional process. Every year number of committees is formed for various functions and activities of the college. The members in committees are rotated every year so that the involvement of staff in various activities increases. The active staff members are encouraged to play lead roles in various functions / activities / events. Good blend of senior and junior staff members formed in the committees, with the objective of experience sharing and team building, helps in successful completion of task. The teaching and non-teaching staff members are deputed to participate in various training programmes in order to upgrade themselves. The college also organizes training programme for teaching and non-teaching staff.

Library, ICT and Physical Infrastructure / Instrumentation

Library is partially automated and LIB-MAN Software is used. Accession books register, issuing book register, student attendance register are maintained. Acquisition and Cataloging circulation and OPAC are managed through computerized system. The college is also a subscriber of N-LIST facility of INFLIBNET through which about e-journals and e-books are made available. During 2018-19, 14 UG, 06 PG and 07 Certificate Courses are run in the institution. The institute has adequate infrastructural facilities for teaching and learning. 20 Class Rooms, 01 Seminar Hall, 03 ICT Class Rooms, 13

well equipped laboratories are used for practical purpose. LCD Projectors, Scanner, Laptop, etc. are used for ICT teaching- learning.

Research and Development

Every year Conferences and Seminars are organized for enhancement of research culture in the college. Small projects are given to third year students to promote research attitude among them. Teachers participated and presented their research papers in Seminars/Conferences and Symposia. During this year two faculty members awarded Ph.D. from KBC NMU, Jalgaon. Throughout the year Research Promotion Committee motivated teachers and students to develop their interest in research. Every year student and teachers participate in Avishkar Competition. During this year, 16 Students and 02 Teachers presented their research paper in Avishkar. 02 Students were selected for University level competition.

Examination and Evaluation

Every year, the college constitutes an examination committee to ensure effective implementation of all activities related to internal and external examinations and assessments. The institution has to follow the rules and regulation regarding examination and evaluation of the students in accordance to KBCNMU, Jalgaon. From this year CBCS pattern is adopted. Continuous Internal Evaluation of the students is under taken. It includes written test, seminars, tutorials and attendance. Apart from it, internal evaluation of the student is sought through group discussion, home assignment, mock interviews, IQ test etc. All the teachers performed their duties under different capacities such as Jr. Supervisor, Internal squad, paper setter, examiner, etc.

Teaching and Learning

The institution has always focused on student centric methods of teaching and learning. It takes into consideration potential, interest and difficulties. Teachers planned their teaching accordingly. Action Plan is prepared and implemented carefully. Progress Reports are submitted to office by the end of semester. To make teaching-learning more effective, Teachers are motivated for extensive use of ICT in the teaching-learning process. For this,

	ICT classrooms have been developed.To motivate the students to use ICT infrastructure and tools for effective learning experiences,students from various departments are involved in experiential learning through study tours, field visits and industrial visits.
Curriculum Development	College is affiliated to KBCNMU,Jalgaon. It has to adhere to the curriculum designed and prescribed by the University. The institution motivates teachers to participate in curriculum design workshop.Along with curriculum developed by KBCNMU,the institution develops the curriculum of some of Add-on courses on its own.In the year 2018-19,the syllabus of Diploma in Communicative English and Certificate Course in Women Entrepreneurship was restructured by the members of concern departments. These were approved by the University and then implemented.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Administration	OPAC facility is used for the administrative purpose in the library. The version of the software is LIB-MAN, VB.mysql.Master software,Nagpur. e-library facility through INFLIBNET-N-list programGandhi Nagar ,Gujarat
Student Admission and Support	An interface developed by the M.K.C.L.through KBCNMU,Jalgaon is used for Student Admission. Moodle LMS facility is available for students on Institutional Website. INFLIBNET Centre, Gandhi Nagar, An Inter University centre of University Grants Commission, Info city Gandhi Nagar -382007 Gujarat, India.
Examination	An interface developed by the M.K.C.L.through KBCNMU,Jalgaon is used to fill up online exam forms and other exam related work.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2018	Nil	No data	00	0

available

No file uploaded.

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2019	Nil	Skill Development	27/02/2019	27/02/2019	0	23

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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Refresher Course	1	25/09/2018	15/10/2018	21

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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
25	25	32	32

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
1. Group insurance scheme 2. Staff Credit Society 3. Maternity leave 4. Medical Reimbursement 5. Provident Fund 6. Life Insurance scheme 7. Leave Travel concession (LTC) 8. Faculty Improvement Programme (FIP)	1. Group Insurance Scheme. 2. Staff Credit Society. 3. Maternity Leave. 4. Medical Reimbursement. 5. Provident Fund. 6. Life Insurance Scheme. 7. Leave Travel Concession (LTC) 8. Earned Leave (EL) 9. Share holding with college consumer co-operative store.	1. Earn while Learn Scheme. 2. Book Bank Scheme for poor and needy students. 3. Open access for PG students. 4. Student Group Life Insurance. 5. Various scholarships. 6. Pass facility for students. 7. Equal Opportunity Cell. 8. Financial support to needy students. 9. Financial support to these students participating in various competitions.

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The institution conducts internal and external financial audit regularly. There

is system of periodic audit of accounts by the auditor. Internal Financial audit is done regularly. External audit is done by the Joint Director Higher Education, Jalgaon Division, Jalgaon. External Audit is done by the office of the accountant General, Mumbai, Maharashtra External Audit is also done by the respective funding, agencies like UGC and BCUD, KBCNorth Maharashtra University, Jalgaon. These agencies, if they have objection to the way funds are utilized, then such accounts are withheld from the final installment. Similarly, if the funds are not utilized as per the rule of the funding agencies, the funds have to be refunded with interest specified by the agencies. In the last five years so far there is no major objection. Queries are cleared time to time through interface meetings.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
• Mahaveer Engineering, Jalgaon • Tapi Prestressed Products Ltd.Bhusawal	1686152	Installation of Solar Grid Power System(20KV)
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6.4.3 – Total corpus fund generated

3241740

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	KBC North Maharashtra University, Jalgaon.	Yes	Principal
Administrative	Yes	KBC North Maharashtra University, Jalgaon.	Yes	Principal

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Nil

6.5.3 – Development programmes for support staff (at least three)

One Day Training Programme for Non-teaching Staff on Skill Development was conducted by IQAC.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

? Installed Solar Grid Power System. ? Started GST Certificate Course under ordinance 181. ? Established Commodity Bank/Cloth Bank.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	Yes

c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	University level conference on Kasturba Gandhi and women empowerment	20/10/2018	20/10/2018	20/10/2018	39
2018	National level conference on Environment and Sustainable Development	22/12/2018	22/12/2018	22/12/2018	87
2019	Skill Development Training Programme for Non Teaching Staff	27/02/2019	27/02/2019	27/02/2019	23
2019	National level conference on Revolutionary Changes in Trade and Foreign Capital	11/03/2019	11/03/2019	11/03/2019	30
2019	National level Seminar on New Trends in Academic Libraries and Information Literacy	11/03/2019	11/03/2019	11/03/2019	44
2019	National level Seminar on Gender Sensitization: An Imperative Need of the Hour	11/03/2019	11/03/2019	11/03/2019	50

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
"Exhibition Cum Sale"	12/02/2019	12/02/2019	30	0
One day workshop –"Kasturba Gandhi and Women Empowerment"	20/10/2018	20/10/2018	100	0
National Conference on Gender Sensitization; An Imperative Need of the Hour	11/03/2019	11/03/2019	50	0
Palak Melawa-Counseling of parents Adv.Sushil Atre	10/01/2019	10/01/2019	200	0
Swayamsiddha Abhiyan -Self defense-Karate Training	07/02/2019	14/02/2019	64	0
Workshop on "Skill development for Employment"	18/12/2019	18/12/2019	50	0
Awareness rally on "Beti Bachav,Beti Padhav" at Dongar Kathora	30/12/2018	30/12/2018	70	0

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
100

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	0
Ramp/Rails	Yes	0

7.1.4 – Inclusion and Situatedness

Year	Number of	Number of	Date	Duration	Name of	Issues	Number of
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	initiatives to address locational advantages and disadvantages	initiatives taken to engage with and contribute to local community			initiative	addressed	participating students and staff
2018	0	1	28/12/2018	04	Special Winter Camp, Dongar Kathora, Tal-Yawal	Social Responsibility	70
2019	0	1	01/01/2019	01	Guidance on Importance of Blood donation and Organ donation By Dr.Kirti Phaltankar, Nagarpalika Bhusawal at College	Health Awareness	120
2019	0	1	10/03/2019	01	Pulse polio Abhiyan	Awareness of Polio	6
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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Value Education	10/07/2019	The college has published a handbook on Value Education. The handbook contains various aspects of human value such as patriotism, national integration, universal religion, gender equality, work pride, scientific attitude, courtesy, sensitivity, punctuality, neatness etc. In addition to this professional ethics code of conduct was published on the college website.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
International Yoga	21/06/2018	21/06/2018	50

Day			
World Population day	11/07/2018	11/07/2018	45
Sadbhavna Divas	20/08/2018	20/08/2018	70
Celebration of International Human Right Day	10/12/2018	10/12/2018	91
National Conference on Environment and Sustainable Development ESD-2018	22/12/2018	22/12/2018	87
Awareness program on Organ and Blood Donation	01/01/2019	01/01/2019	55
Annual Gathering(Shining Stars)	10/01/2019	12/01/2019	360
National Voter day	25/01/2019	25/01/2019	65
Yuvarang (Youth Festival)	01/02/2019	01/02/2019	22
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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

- Installed Solar Power Grid System (20KV) and Solar Street light in the campus.
- Prepared vermi compost from the tree foliage.
- Use solar water heater in the hostel.
- Rain water harvesting structure is available.
- Sanitary Napkin Incinerator Machine is available.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Best practices 1. Title of the Practice: Inculcation of Ethical Values among students 2. Objectives of the practice: i. To create an environment of transparency and introspection. ii. To develop self respect and self discipline. iii. To inculcate spiritual and ethical values among students during their regular study. iv. To develop holistic approach among students. 3. The context: In Present education system there is a very little scope for human and spiritual values. Therefore, the institution insisted on arranging programmes to motivate students and generate conducive atmosphere to inculcate moral values in the campus. Day begins with by Morning Prayer to inculcate ethical values among students. 4. The Practice: Lectures are delivered by external experts and internal resource persons on topics like integrity, responsibility, empathy, righteousness, piety, courage and Indian ethos among the students. All the activities mentioned above have been conducted by various committees like Art circle, Ceremony, Student Welfare, Career Counselling, Science Association, Wang may Mandal, Environmental awareness, Yuvati Sabha, Yuvarang NSS. Ethical values are also taught through various add-on courses like Certificate course in Human Rights Education and Women Entrepreneurship. 5. Evidence of Success: Our institution is actively organizing various programs, a gradual shift is observed in the attitude and behavior of the students in terms of introspection, differentiation between right and wrong things. Students are now aware of the condition of the down trodden. They have become compassionate, prudent and supportive to the disadvantaged groups of

society. Our students also participated in various social programmes like Pulse Polio Abhiyan .Road Safety Abhiyan, Swachh Bharat Abhiyan, Yuvarang, Yuvati Sabha, Karmaveer Bhaurao Patil Earn While Learn Scheme.etc. 6.Problems Encountered and Resources Required: The programs conducted by the Institution are useful for the students. Due to semester system the time for conducting program is not sufficient. The eminent personalities are required to deliver lectures. The programmes organized by various committees to impart ethical and spiritual values among students. Best practice 2 1. Title of the Practice: Book Review Competition by Library. 2. Objectives of the practice: To make students read selective literature at their own pace. To inculcate reading habit among students. To increase thinking and decision making ability among students. To increase subject knowledge of the students. To create Social awareness among the students to improve life skills. 3.The context: The Principal and members of the Library Committee came out with an excellent stimulus to activate Reading-Writing skills among students. 4. The Practice: In modern era, Students don't have time for reading books as they are engaged in watching television and Internet. The members of the library committee and language experts in our institution provide freedom to students to select a book of their choice which include mainly life sketches of eminent personalities, autobiographies and literature etc. Students enroll in the book review competition at their own will. Systematic and planned book issuing is monitored. Perceptions of individual readers of each book are submitted in the Library, which is examined by expert committee. The winners are appreciated and given prize in Prize Distribution Ceremony. All this helps to nurture and enhance reading as well as summarizing abilities. 5. Evidence of Success: • Students interest in reading books. • Writing Skills of students are improved. • This year 48 students were participated. 6. Problems Encountered and Resources Required: The students who are interested in literature are participating in Book Review Competition. Winners: Marathi: 1. Mistary Harshala Balu T.Y.B.Sc. 2. Sonawane Dhanashri Bhagwat F.Y.B.A. 3. Sapkal Puja Ravindra ,XI Com. Hindi: 1. Patil Kanchan Jitendra S.Y.B.A. 2. Khan Anam Firoz T.Y.B.A. 3. Pardeshi Durgeshwari Vinod F.Y.B.A. English: 1.Chaudhari Pallavi Dhanraj T.Y.B.Sc. 2. Wasnik Prajakta Sanjay S.Y.B.Sc. 2. More Ankita Revanand T.Y.B.Sc.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Insistence on Social Commitment "Enrichment of women through Quality Higher Education for Better Society and Stronger Nation" is the vision of the Institute. It continuously involves in various activities and programme for the fulfillment of the vision. Teachers, students, non-teaching staff and even management have their genuine interest in social issues. Priority is always given to touch up on social areas. They are listed below with brief introduction. 1. Best N.S.S. volunteers: - The institute has NSS unit. Program officers continuously engage NSS volunteers in various activities that imbibe social approach among students. These are motivated to such extent that they get involved in dealing with social issues. Their activities and contribution is felicitated every year in annual prize distribution ceremony of the Institution. Some of the best NSS volunteers have given contribution to society in different ways. 2. Introduction with Social Change Makers:- The Institution is keen to create interest among students about social issues and those eminent personalities who are committed to bring change in the lives of the deprived, the downtrodden and the needy. During This years, the Institution has arranged

interaction sessions of the social change makers with our students, staff and parents as Mr. Shriram Dalton, Zarkhand, Mr. Pramod Ambadkar, Varhadi Poet, Mr. Aba Kambale, Sarvodaya Karyalaya, Pune, Mr. Rames Dane Editor Salyayogsadhana, Dhule, Mr. Pannalal Surana, Usmanabad, Dr. S.K. Patil, Ex. Librarian Saitribai Phule University Pune. Dr. Smita Avchar, Dr. B.A.M.U. Aurangabad. 3. Promoting of Eco-friendly attitude: - A positive attitude towards the environment positively impacts the level of environmental awareness. The institute always attributes to develop eco-friendly behavior and environmental awareness by conducting various activities. A few of them are cited below - Guests invited on various occasion are felicitated with the plants. Seed bank project is active in the campus. Students and faculty collect variety of seeds collected seeds are hand over to Botany Department. The Activity of tree plantation is undertaken every year in the campus. Water is precious resource due to increase in demand from our ever-growing population and climate change. Considering the importance of water, water harvesting is done in the premises of the institute. Vermi Compost, Solar Lights, Solar Power Grid System installed. 4. Measures to tackle social evil (restrain):- Various social evils are prevalent even today in the society. The institution is committed to restrain a few of social evils by arranging various activities in every academic year as Anti-addiction of tobacco, Save girl, Teach girl move, Awareness of eye donation, Nirmalya collection, Superstition eradication, Pulse Polio, Water Management. 5. Teachers individual donation for prizes:- Some of our teachers have deposited money for the sake of felicitating students for their achievements. It has not only set a role model for social commitment for students it may results in such contribution by the alumni in future. 6. Commodity bank: - The used cloths from stake holders are collected. These clothes are sorted out and distributed in slum areas and needy people.

Provide the weblink of the institution

8. Future Plans of Actions for Next Academic Year

? Organization of Seminars/Conferences/Workshops by various departments. ? To start Nursery certificate course and Phenyl consultancy project. ? To organize faculty development programme for teaching staff. ? To conduct collaborative extension activities with NGOs. ? To strengthen the activities of Competitive Examination and Placement Cell.