

Minutes of IQAC Meeting

First meeting of IQAC in the academic year 2022-23 was arranged on **26.08.2022** at **11.00am in IQAC office**. Following members were present—

Sr.No.	Name	Capacity
1.	Dr. Mangala A. Sabadra	Chairperson
2.	Mr .Y.D.Desale	Sr. Administrative Officer
3.	Mr. S. B. Netanrao	Teacher Representative
4.	Dr. Meena S.Chaudhari	Teacher Representative
5.	Dr.J.S.Dhande	Teacher Representative
6.	Mrs.Madhuri N.Bhutda	Teacher Representative
7.	Mrs.J.P.Talegaonkar	Teacher Representative
8.	Mr.V.S.Patil	Teacher Representative
9.	Mr.K.C.Suryawanshi	Teacher Representative
10.	Mr.Dipesh M. Kotecha	Mgt. Member
11.	Hon. Mr. Rupesh K. Jain	Local Society Nominee
12.	Ms.Vedshruti Shiriskumar Shinde	Student Nominee
13.	Miss Anjum Ismail Tadvi	Alumni Nominee
14.	Dr. J.V.Dhanvij	Coordinator

1. To discuss and confirm the minutes of previous meeting.

Minutes of last meeting held on **26.03.2022** were read and confirmed.

2. To discuss an institutional preparedness for implementing NEP 2020.

IQAC Coordinator initiated the discussion on NEP-2020. According to him we have to implement National Education Policy from academic year 2023-24. In line with this, college should prepare Institutional Development Plan and adopt the National Higher Education Quality Framework (NHEQF) as per directions of the Statutory Regulatory Agencies.

The members present in the meeting accepted the suggestion and it is decided that Institutional Development Plan has to be prepared at the begging of academic year 2023-24.

3. To apply for Chemistry Research Laboratory recognition from University.

One of the IQAC members suggested that chemistry department has PG in it since 2016-17.The College has well furnished Chemistry lab along with all the necessary facilities



required for research purpose. So it is proper time to apply for the recognition of research lab to University.

The members present in the meeting agreed with his suggestion. It is unanimously decided that all necessary procedure is to be pursued by concern department and forward the proposal to university for further process.

4. To prepare the perspective institutional plan for academic year 2022-23.

The members participated in discussion regarding preparation of the perspective plan of the Institution for academic year 2022-23. After the discussion, following perspective plan of the Institution was proposed –

- To offer skill oriented courses to students through online /offline mode.
- To organize Seminars/Conferences/Workshops through online/offline mode.
- To organize faculty development programme/training programme for teaching and non-teaching staff.
- To conduct the collaborative extension activities with GOs/NGOs.
- To plan activities to strengthen SC/ST/OBC students under Equal Opportunity Cell.
- To create Research Culture and to enhance Research Quotient in the campus.
- To upgrade Commerce and Language laboratory.

5. Any other timely issue.

There was no timely issue for the discussion. So the meeting adjourned at 1.15 pm with the permission of the Chair.

Dr. J. V. Dhanvij
IQAC Coordinator



Dr. Mangala A. Sabadra
Principal

Minutes of IQAC Meeting

Second meeting of IQAC of academic year 2022-23 was held on 10.12.2022 at 4.00pm in IQAC office.

Following members were present-

Sr.No.	Name	Capacity
1.	Dr. Mangala A. Sabadra	Chairperson
2.	Mr .Y.D.Desale	Sr. Administrative Officer
3.	Mr. S. B. Netanrao	Teacher Representative
4.	Dr. Meena S.Chaudhari	Teacher Representative
5.	Dr.J.S.Dhande	Teacher Representative
6.	Mrs.Madhuri N.Bhutda	Teacher Representative
7.	Mrs.J.P.Talegaonkar	Teacher Representative
8.	Mr.V.S.Patil	Teacher Representative
9.	Mr.K.C.Suryawanshi	Teacher Representative
10.	Hon. Mr. Rupesh K. Jain	Local Society Nominee
11.	Dr.Shilpa C.Patil	Stakeholder Nominee
12.	Ms.Vedshruti Shiriskumar Shinde	Student Nominee
13.	Dr. J.V.Dhanvij	Coordinator

1. To discuss and confirm the minutes of previous meeting.

Minutes of last meeting held on 26.08.2022 were read and confirmed.

2. To offer skill oriented courses to students through online /offline mode.

One of the IQAC members and co-ordinator of the add-on courses offered briefing of exiting short term skill oriented in the college. Moreover, he also brought to the notice that from this year department of Computer Science is going to start Certificate Course in Core Python Programming. The members present in the meeting welcomed the suggestion. And it is decided that all necessary action should be taken by concern department as early as possible.

3. To conduct the collaborative extension activities with GOs/NGOs.

Chairperson of the IQAC suggested that every year we conduct lots of activities through NSS and Yuvati Sabha at local, inter collegiate level. As per the slogan of NSS " Not Me But You", we have to submerge/inundate those collaborative extension activities with GOs/NGOs from this year. The members present in the meeting accepted the suggestion.



4. To plan activities to strengthen SC/ST/OBC students under Equal Opportunity Cell.


IQAC Co-ordinator informed that as per the circular of Government of Maharashtra **Equal Opportunity Cell** has been formed. The cell plans the activities and implements the same throughout the year. During this year, guidance sessions were arranged for students for solving their difficulties regarding schrorships and different Govt. schemes. The cell will also celebrate birth anniversaries of National heroes such as Chatrapati Shahu Maharaj, Mahatma Jotiba Phule and Dr.Babasaheb Ambedkar.

The members present in the meeting approved the suggestion and decided that the college authorities will offer all the supports to carry out the undertaken activities.

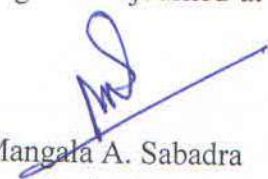
5. Any other timely issue.

IQAC Coordinator informed that academic/ research score verification proposal of Mr. S. B. Netanrao, Asst. Professor in Chemistry had received to IQAC on 15/11/2022. His assessment period is 2016-17 to 2020-21 for CAS promotion of academic level 11 to 12. Principal of the college had formed ARS verification committee. The committee checked and verified his ARS as per guidelines of UGC, Govt. of Maharashtra and KBUNMU, Jalgaon. It is then sent for further process to Joint Director Office, Jalgaon.

There was no any other issue for the discussion. So the meeting was adjourned at 6.00 pm with kind permission of a chairperson.


Dr.J.V.Dhanvij
IQAC Coordinator




Dr. Mangala A. Sabadra
Principal

Minutes of IQAC Meeting

Third meeting of IQAC in academic year 2022-23 was held on 18/02/2023, Saturday at 10.00am. Following members were present-

Sr.No.	Name	Capacity
1.	Dr. Mangala A. Sabadra	Chairperson
2.	Mr .Y.D.Desale	Sr. Administrative Officer
3.	Mr. S. B. Netanrao	Teacher Representative
4.	Dr. Meena S.Chaudhari	Teacher Representative
5.	Dr.J.S.Dhande	Teacher Representative
6.	Mrs.Madhuri N.Bhutda	Teacher Representative
7.	Mrs.J.P.Talegaonkar	Teacher Representative
8.	Mr.V.S.Patil	Teacher Representative
9.	Mr.K.C.Suryawanshi	Teacher Representative
10.	Mr.Dipesh M. Kotecha	Mgt. Member
11.	Dr.Shilpa C.Patil	Stakeholder Nominee
12.	Miss Anjum Ismail Tadvi	Alumni Nominee
13.	Dr. J.V.Dhanvij	Coordinator

1. To discuss and confirm the minutes of previous meeting.

Minutes of last meeting held on 10.12.2022 were read and confirmed.

2. To organize Seminars/Conferences/Workshops through online/offline mode.

Research Promotion Committee Chairman reported that, Department of Mathematics, IQAC and Commerce & Management had sent their National level Seminars proposals to BCUD, KBCNMU, Jalgaon for financial assistance. Out of these two proposals one, proposal has been sanctioned by University.

After discussion with members present in the meeting, it is decided that Seminar will be organized in the last week of March.

3. To organize faculty development programme/training programme for teaching and non-teaching staff.

Chairperson of IQAC suggested that training programme should be conducted for teaching and non teaching staff by professional trainer. It is necessary to have harmony among



the employees while working together in the college. Therefore, it is very important to organize faculty development programme/training programme for staff time to time.

The members present in the meeting approved the suggestion and it was decided that training programme will be organized in the first week of March.

4. To create Research Culture and to enhance Research Quotient in the campus.

Research Promotion Committee Chairman suggested that to create research culture in the campus we have to motivate students to take participation in AVISKAR competition, work on small projects and field work. Teachers have responsibility to create ecosystem in the campus. They have to publish their research work in UGC care list and peer reviewed journals.

The members present in the meeting accepted the suggestion.

5. To upgrade Commerce and Language laboratory.


One of the IQAC members reported that upgradation of Commerce and Language laboratory is in progress. He appealed to Principal and management members. For the development of laboratory, we need latest software and augmentation of infrastructure.

The members present in the meeting accepted the suggestion and decided that all necessary action should be taken as early as possible.


6. Any other timely issue.

IQAC Co-ordinator informed that AQAR of academic year 2021-22 has been submitted to NAAC, Bengaluru on 30 Dec.2022. The members present in the meeting expressed their sincere gratitude towards Coordinator and Criteria heads.

There was no any other issue for the discussion. So the meeting was adjourned at 12.15 pm with kind permission of a Chairperson.



Dr. J. V. Dhanvij
IQAC Coordinator




Dr. Mangala A. Sabadra
Principal

Action Taken Report based on 2022-23 IQAC Meetings

Sr.No.	Decision Taken in the Meeting	Action Taken
1	Preparation of AQAR 2021-22	AQAR 2021-22 was prepared and submitted to NAAC on 30.12.2022.
2	Preparation of Institutional perspective plan of academic year 2022-23.	Perspective plan of academic year 2022-23 of the Institution has been prepared and implemented accordingly.
3	To apply for Chemistry Research Laboratory recognition from University	Research Laboratory Recognition Committee formed by the University visited to Chemistry department on 08/05/2023.
4	Plan to offer skill oriented courses to students through online /offline mode.	Department of Computer Science has started Three Months Certificate Course on Core Python Programming from Jan.2023 to Mar.2023.
5	Organization of Seminars/ Conferences / Workshops online/offline by various departments.	<ul style="list-style-type: none"> ❖ IQAC and Department of Mathematics jointly organized One Day National Level Seminar sponsored by KBC North Maharashtra University, Jalgaon on Implementation of NEP-2020: Challenges and Opportunities for Educational Institutions (INEP-2023) on 29th March 2023. ❖ Student Development Department organized Webinar for students sponsored by KBC North Maharashtra University, Jalgaon on "Sustainable Development" on 27/02/2023. ❖ Student Development Department conducted Workshop for students sponsored by KBC North Maharashtra University, Jalgaon on "Advantages of Digital India" on 18/03/2023. ❖ Yuvati Sabha organized KBC North Maharashtra University; Jalgaon sponsored six days Workshop for students on "Atmanirbhar Yuvati Abhiyan" from 20/03/2023 to 25/03/2023.
6	Organization of faculty development programme/training programme for teaching and non-teaching staff.	IQAC organized One Day Training Programme for Teaching and Non-Teaching Staff on "SAMVAAD" on 3 rd March 2023.
7	Up gradation of Commerce and Language laboratory.	Up gradation of Commerce and Language laboratory is in under progress.


 Dr. J. V. Dhanvij
 Coordinator IQAC




 Dr. Mangala A. Sabadra
 Principal